

ST. DOGFAN CHURCH

USING THIS WEB/BLOG SITE

*To take best advantage of this facility
and get your news out to a wide audience,
all you have to do is*

Create a 'News Item' or 'Feature'

in the form of a 'Post Card' type notice,
or a full blown poster (A4 or A5)

Items for display may be about dated 'Events' or 'Features'

Convert it to a 'PDF' document

Attach the PDF document to an email

addressed to arfertee@gmail.com

indicating whether the attachment is a dated 'Event' or a 'Feature'

and send it !

Within a few days your information
will be displayed on the site.

At first glance you may think it all too complicated
but it's surprisingly simple and fast
and with practice very easy

If you need further help 'phone Arthur on

01691 780094

You can access the St. Dogfan Church site at

www.st-dogfan-church.blogspot.co.uk

*This system has been designed on the 'KISS' principle
'Keep it Simple Stupid'*

We hope that you will find that it lives up to it!!!

The right is reserved not to display a feature deemed to be unsuitable.

USE OF WELSH/ENGLISH

Documents can be written in Welsh or English, but it is preferable that they should not be bi-lingual.

Where Welsh and English are both required they should be as separate documents.

When distributing these by email there is no difficulty in there being two documents.

When printing they can be back-to-back!

CONTENT OF DOCUMENTS

Emails

News Items and Features should be sent by Email to arfertee@gmail.com

indicating whether it is a dated 'Event' which may be removed after the effective date, or a 'Feature' to remain on display.

News Items

PDF Documents can be simple news items - posters, flyers or notices - arranged in A5 or A4 format, but they will normally be received by the viewer as A4 which can be re-sized according to need before printing.

Dated Events

Dated 'Events' will be deleted immediately after their effective date.

Features

More permanent 'features' may be used to display general information. 'Features' will remain on display until the author asks for them to be deleted, or they can be updated at any time by sending a new PDF document, making it clear which document it replaces.

News Items may be of more than one page similar to the document that you are reading!

But Remember -

Whatever is sent to me as a PDF document will be displayed exactly as it is received!

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